

Return of Organization Exempt From Income Tax — sample for fiscal 2023

Ashgrove Haven · EIN 00-0000011 · fiscal year 1 July 2022 to 30 June 2023 · 501(c)(3) public charity (sample)

What this document is

A sample that follows the shape of a Form 990 so that a demonstration website has something real-looking to publish. The organization, the people and every figure are invented; an EIN beginning 00 cannot belong to any real organization. It is not a filing, was never filed, and must not be presented as one. It contains no information about any person served, because there are none, and the shelter's address appears nowhere in it, as it appears nowhere in any document this organization publishes.

PART I · SUMMARY

LINE		PRIOR YEAR	CURRENT YEAR
8	Contributions and grants (foundations, individuals, events)	—	\$359,000
8	Government grants (Oregon DOJ victim-services grants, federal FVPSA through the state, county and city contracts)	—	\$688,000
9	Program service revenue (thrift store, net of cost of goods)	—	\$204,000
11	Other revenue	—	\$11,000
12	Total revenue	—	\$1,262,000
13	Grants and similar amounts paid (housing assistance paid to landlords)	—	\$102,000
15	Salaries, other compensation, employee benefits (shelter, helpline and advocacy, legal advocacy, the children's program)	—	\$897,000
17	Other expenses (the thrift store, administration, fundraising)	—	\$242,000
18	Total expenses	—	\$1,241,000
20	Net assets, beginning of year		\$321,000
22	Net assets, end of year (of which with donor restrictions \$81,000)		\$342,000

Government grants were 55% of revenue and the thrift store 16%. Program services (the shelter, the helpline and advocacy, legal advocacy, the children's program and housing assistance) were 80% of expenses; with the store's own costs, which exist to fund those programs, 89%.

Part IX · Statement of functional expenses — sample for fiscal 2023

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	TOTAL PROGRAMMANAGEMENTFUNDRAISING			
The shelter — advocates on every shift, the house, food, utilities, insurance	\$452,000	\$452,000	—	—
The helpline and advocacy — helpline advocates, safety planning, the housing advocate, Spanish-language advocacy	\$283,000	\$283,000	—	—
Legal advocacy — protective-order help and court accompaniment	\$86,000	\$86,000	—	—
The children's program	\$76,000	\$76,000	—	—
Housing assistance paid to landlords (deposits and first month's rent)	\$102,000	\$102,000	—	—
The thrift store — rent, the manager, utilities (program service revenue costs)	\$110,000	\$110,000	—	—
Administration — the director's administrative time, finance and office manager, the review, insurance	\$94,000	—	\$94,000	—
Fundraising — grant reporting, the two appeals, the autumn event	\$38,000	—	—	\$38,000
Total functional expenses	\$1,241,000	\$1,109,000	\$94,000	\$38,000

PART VII · COMPENSATION (SAMPLE)

Fourteen staff: an executive director, a shelter manager, four shelter advocates, two helpline advocates, a legal advocate, a housing advocate, a children's program coordinator, a volunteer and training coordinator, a thrift store manager and a finance and office manager. The nine board members are volunteers and receive nothing. Names are omitted from this sample because every person connected with this organization is invented.

Part III · Program service accomplishments — sample for fiscal 2023

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MISSION

Safety, shelter and advocacy for people experiencing domestic violence in one county of the Willamette Valley, at any hour, whether or not they are leaving, with every service beginning on a confidential helpline.

PROGRAM 1 · THE SHELTER

A confidential emergency shelter of 24 beds. In fiscal 2023 it provided 6,310 bed-nights to 169 adults and children, counted from the shelter log, which keeps no names past a stay. The address is not published in any document, including this one.

PROGRAM 2 · THE HELPLINE, SAFETY PLANNING AND ADVOCACY

3,760 calls answered, each logged with time and length and never with a name; safety planning by phone and in person; Spanish-language advocacy; 33 households helped into housing with deposits and first month's rent paid directly to landlords.

PROGRAM 3 · LEGAL ADVOCACY

Help preparing 181 Family Abuse Prevention Act petitions and accompaniment to court. The organization counts help given, not orders granted, and its advocates give no legal advice.

PROGRAM 4 · GROUPS AND THE CHILDREN'S PROGRAM

276 support-group sessions across six weekly groups, one in Spanish, with attendance never counted by name; a children's room and coordinator in the shelter.

PUBLIC DISCLOSURE

The three most recent returns and the exemption letter are published on the organization's website and available on request. The organization reports the rule; it does not advise on it.